

UNION SCHOOL DISTRICT

BOARD OF EDUCATION

July 16, 2026

**Monthly Meeting
Union High School Library**

UNION SCHOOL DISTRICT

AGENDA

July 16, 2026

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge to the Flag
- IV. Roll Call
- V. Approval of Agenda
- VI. Approval of Minutes: June 4, 2026 Budget Hearing and June 4, 2026 Regular Board Meeting Minutes
- VII. Announcements
- VIII. Correspondence
- IX. Visitors/Comments
- X. **Administration Reports**
 - School Police Officer
 - Food Service Department
 - Technology Department
 - Maintenance Department
 - Special Education Director
 - Elementary Principal
 - High School Principal
 - Superintendent
- XI. **Board Reports**
 - Finance Report
 - Personnel Report
 - Curriculum/Instruction Matters
 - Buildings, Grounds & Transportation
 - Athletic Report
 - Career Center Representative
 - Riverview IU6 Representative
- XII. Old Business
- XIII. New Business
- XIV. Visitors/Comments
- XV. Adjournment

UNION SCHOOL DISTRICT
ADMINISTRATIVE REPORTS

July 16, 2026

I. School Police Officer

II. Food Service Department

- New dishwashers have been installed at both buildings
- Searching for replacement door for the walk-in freezer at the high school

III. Technology Department

- New technology setup
 - Chromebooks
 - Door hardware
 - WiFi Access points
 - Cameras

IV. Maintenance Department

- Both dishwashers have been installed.
- Cleaning is continuing on schedule.
- Worked on the booster tank for the HS dishwasher.
- Started to install the night locks on the classroom doors.
- Working on covering the cabinet doors in Ms. Diddy's classroom.
- Installed a 20 amp circuit at the end of the 2nd floor hallway for the new vending machine.

V. Special Education Director

VI. Elementary Principal

-  Discipline year to year 4th 9 weeks

VII. High School Principal Report

- Completed Doctoral Program
 -  Manuscript - Final Submission.pdf
- Hiring
- Working on New Initiatives
 - Phone Free Schools
 - Peer Tutoring
 - Culture Projects
 - Student Digital Passes
 - Vector Solutions
- Scheduling
 - Thanks to Mr. Eaton
- Looking into Work-Based Internships as an addition for High School Credit

VIII. Superintendent's Report

- Letter sent to HUD concerning outdoor restrooms and locker room building/rec center
- Hiring processes
 - English, Math, Counselor, Elementary, Art, Aides
- Continued work on contracts
 - UEA
 - Upcoming
 - SPO
 - Central Office Staff

- Handbooks - for approval this month
 - Student Handbook
 - Employee Handbook
 - Extracurricular Handbook
 - Transportation Handbook
- Student Discipline - hearing
- Professional Development
 - Survey sent to staff
 - Invitation for meeting to teachers, aides, office staff, admin/leadership group
- Vector Solutions implementation/training
 - Student Learning System
 - Teacher/Staff Learning System
 - Evaluation System
 - PERMS Reporting System
- Building-Based Paraprofessional
 - Per email, consideration to appoint a building-based paraprofessional
 - Fill rates are approximately 20-25%

UNION SCHOOL DISTRICT

FINANCE REPORT

July 16, 2026

Board Action Requested

I. Treasurer's Report

Approve the Treasurer's Report for the month ending May 31, 2026

II. Treasurer's Report

Approve the Treasurer's Report for the month ending June 30, 2026

III. Accounts Payable List

Approve the Accounts Payable List for the month ending July 31, 2026.

IV. Glade Run Education Agreement

Approve the Day Student Education Agreement with Glade Run Lutheran Services dba Glade Run Academy for the 2026-2027 school year.

V. Pyramid Healthcare Agreement

Approve the Pyramid Healthcare Inc., Soaring Heights School Education Service Agreement for the 2026-2027 school year.

VI. Donation

Accept a donation from Carter Lumber to remodel the inside of the existing press box. Remodeling will be overseen by Steve Myers Contracting.

VII. Actuarial Service Agreement

Approve the Actuarial Service Agreement between HUB International Great Plains and Union School District at an amount not to exceed \$3,100.00. This agreement will be effective July 16, 2026 through December 31, 2028.

UNION SCHOOL DISTRICT

PERSONNEL REPORT

July 16, 2026

Board Action Requested

- I. 504 Coordinator**
Appoint Lindsey Cookson as Section 504 Coordinator for the 2026-2027 school year.
- II. Homework Helpers/After School Tutor & Detention**
Approve Erin McGinnis, Tisha Frederick, Cathy Walzak & Lesa Byers as homework helpers and Emily Jamison as after school tutor/detention for the 2026-2027 school year at the rate of \$30.00 per hour.
- III. Elementary Teacher Resignation**
Accept the letter of resignation of Elementary Teacher, Haley Sherman, effective June 16, 2026.
- IV. Mentor Teachers**
Hire the following Mentor Teachers \$1,000.00 (\$500.00 per year for a 2 year term):
Scott Miller for Julianna Jacobs, Lacey Magagnotti for Diane Weckerly, Tara Hackwelder for Emily Jamison, and Josh Meeker for Clayton Williams.
- V. Elementary Teacher Hire**
Hire _____ as Elementary Teacher effective August 19, 2026 at step _____ of the scale of the Union Education Association Agreement.
- VI. Elementary Art Teacher Hire**
Hire _____ as Elementary Art Teacher effective August 19, 2026 at step _____ of the _____ scale of the Union Education Association Agreement.
- VII. Employee Handbook**
Approve the 2026-2027 Employee Handbook.
- VIII. Band Volunteer**
Approve Emily Brown as a Band Volunteer for the 2026-2027 school year.

UNION SCHOOL DISTRICT
CURRICULUM REPORT
July 16, 2026

Board Action Requested

I. Conferences

Approval is requested for staff attendance at the following conference/workshops:

- a. Conference: Orientation to School Food Service Operations
Staff: Brenda Greenawalt
Location: Harrisburg PATTAN
Date: Wed.-Thurs., October 21-22, 2026
Approx. Cost: \$595.00
Funding Source: Cafeteria Fund
- b. Conference: DQN Meetings
Staff: Brenda Greenawalt
Location: IU6, Clarion
Date: 3rd Wednesday of every month
Approx. Cost: \$195.75
Funding Source: General Fund
- c. Conference: PRFSD
Staff: Brenda Greenawalt
Location: Various Locations
Date: Sept. 18, Oct. 16, Nov. 13, Dec. 11, Feb. 12, and April 16
Approx. Cost: n/a
Funding Source: Cafeteria Funds

II. Student Trips

Approval is requested for the following student trips during the school year:

- a. Student Trip: Clarion County Career Center Tour
Students: 36-9th grade students and teachers
Location: Clarion County Career Center
Date: January 23, 2027
Approx. Cost: \$135.00
Funding Source: General Fund
- b. Student Trip: Varsity Football Head Camp
Students: 55 Varsity Football Players & Coaches
Location: PennWest Clarion
Date: Mon.-Thurs., August 10-13, 2026
Approx. Cost: n/a
Funding Source: Quarterback Club
- c. Student Trip: Oil City Band Show
Students: 100 UHS/ACV Marching Band Members & Chaperones
Location: Oil City High School

Date: Sat., September 12, 2026
Approx. Cost: \$500.00
Funding Source: General Fund

d. Student Trip: ALF Parade
Students: 100 UHS/ACV Marching Band Members & Chaperones
Location: Clarion PA
Date: Sat., October 10, 2026
Approx. Cost: \$240.00
Funding Source: General Fund

e. Student Trip: Clarion Marching Band Fest
Students: 100 UHS/ACV Marching Band Members & Chaperones
Location: Brookville High School
Date: Wed., October 14, 2026
Approx. Cost: \$330.00
Funding Source: General Fund

III. U Foundation Officers

Approve the following U Foundation Officers for the 2026-2027 School Year: District Administration: Tom Minick; President: Andrew Carlson; Treasurer: Megan Hepler; Secretary: Shelley Conner; Teachers: Rachel Kindel, Alan Ochs; Community Members: Josh Walzak, Rev. John Milliron, Board Member: Lisa Norbert.

IV. Schoolwide Title I Plan

Approve the 2026-2027 Schoolwide Title I Plan.

V. Student Handbook

Approve the 2026-2027 Student Handbook.

UNION SCHOOL DISTRICT
BUILDINGS, GROUNDS AND TRANSPORTATION REPORT

July 16, 2026

Board Action Requested

- I. Bus and Van Driver Handbook**
Approve the Bus and Van Driver Handbook for the 2026-2027 school year.
- II. Bus/Van Drivers**
Approve the following bus/van drivers for Rick Myers Busing, pending the appropriate paperwork: Bill McKinney, Betty Switzer, and Larry Bliss.
- III. Bus/Van Costs–Remote Instruction Days**
For the 2026-2027 school year, approve to compensate the bus/van contractors at a rate of 78% of their normal daily transportation rate for each day in which Union School District provides a remote instruction day, in which the contractor does not provide services and will not make up the transportation day later in the school year.
- IV. Transportation Costs–2-hour Delay Days**
For the 2026-2027 school year, approve to compensate the Clarion County Career Center transportation contractors at a rate of 78% of their normal daily transportation rate for each day in which Union School District calls a 2-hour delay, in which the contractor does not provide services and will not make up the transportation day later in the school year.
- V. Nancy Steele Bus**
Approve a 2016 blue bird 72 passenger bus for Nancy Steele for the 2026-2027 school year.
- VI. Disposal of Property**
Approve the request of Brad Kirkwood to dispose of a hunting shed via donation to the quarterback club.

UNION SCHOOL DISTRICT

ATHLETIC REPORT

July 16, 2026

Board Action Requested

- I. Swim Coach Volunteer**
Approve Amanda Bliss as a swim coach volunteer for the 2026-2027 school year.
All clearances are on file.
- II. Jr. High Football Volunteers**
Approve Ethan McFadden and Nate Boltz as Jr. High Football Volunteers for the 2026-2027 school year, pending receipts of clearances.
- III. Athletic Department Volunteer**
Approve Grace Kindel as an athletic department volunteer for the 2026-2027 school year. All clearances are on file.
- IV. Extracurricular Handbook**
Approve the 2026-2027 Extracurricular Handbook.